



STRUCTURED TRAINING SYLLABUS – OVERVIEW 2023


- The syllabus below is only a guide to your in-car and online training. The DVSA, Driver and Vehicle Standards Agency stipulate a minimum of 40 hours instructional training, but this may vary depending on experience, knowledge, and other factors. The (Potential Driving Instructor), PDI must complete “NOT less than 40 hours blended training”, and signed by trainer once the trainer/establishment providing the training is satisfied of all hours complete.
- *Note: Syllabus can be updated at anytime and follows the guidance used in the **National Standards for Driver and Rider Training**.*

Module 1.


Program		Module 1 Exercise:	
1:3	Unit 1	➤ Online Version	
Duration	Flex - Online/Car		
2/4	<ul style="list-style-type: none"> • Instructor and legal responsibilities. • (ADI) Part 3 examination process • 17 competencies divided in to three categories/scoring criteria. • extended to the “instructors’ role”. • National Standards for Driver and Rider Training syllabus 		
			

Program		Module 1 of 2 Exercise Continued:	
1:2	Unit 2	➤ Trainer in Role	
Duration	Practice – Demonstrate and Intervention		
2/4	<ul style="list-style-type: none"> • Introduction into client centred approach to training. • Route directions and instructions (terminology/timing/accuracy) • Timing of intervention and accuracy • Watching the learner/behaviour and actions/MSPSL (trainer in role). • Identification of faults (Should not be limited to fault only based, trainer in role). 		
			


- Route planning (nursery/primary/advance and the challenges those that are learning may face)

Program		Module 1 of 2 Exercise Continued:	
1:3	Unit 3	➤ Trainer in Role	
Duration			
2/4		<ul style="list-style-type: none"> • Fault identification and verbal/physical intervention/dual use of controls but not limited (advanced level) • Exploring analysis and behaviours of driving faults committed using S.M.A.R.T/GROW • Encouraging students to identify their own behaviours. Watch/listen/encourage feedback. • Remedial action (Solutions based on SMART) • Introduction coaching methods for correction of faults 	


Module 2:


Program		Module 2 Exercise Continued:	
1:2	Unit 4	➤ Online Version	
Duration		Flex - Online/Car	
2/4		<ul style="list-style-type: none"> • Introduction to Lesson Planning • Introduction to the G.R.O.W model which is highly recognised in coaching. • Adapting lesson plan/gaining agreement/intro into marking sheet used by examiners on tests. • Feedback and rapport • Introduction into briefings and diagrams/linking to other subjects (VTS provided) 	

Program Module 2 of 3 Exercise Continued :


1:5	Unit 5	➤ Trainer in Role
Duration	Risk Management/Car	
2/4	<ul style="list-style-type: none"> • Introduction to underpinning knowledge of risk management/risk control/risk behaviours • Sharing responsibilities to define agreed objectives/goals. • Changing behaviour interventions • Questioning techniques that target risk factors and stimulate thought. • Embed command/action/questions/await response (risk) 	
		


Module 3

Program	Module 3 Exercise:	
1:2	Unit 6	➤ Online Version
Duration	Flex - Online/Car - Lesson Planning against Performance Standards	
2/4	<ul style="list-style-type: none"> • Recap - Introduction of lesson plan (evidence of learning and summary) • Trainer assessment and review • Trainer to provide analysis of learning summary and corrections using personal action plan and development strategy • Assessment and review from live lesson feedback/notes 	
		
Blended learning.	This section of the course can be done online with the hours completed via online contribute to your 40 hours of CPD – Contir Professional Development.	

Program		Module 3 Exercise Continued:	
1:7	Unit 7	➤ Trainer in Role	
Duration	Coaching/Car		
2/4	<ul style="list-style-type: none"> • Inclusive learning gained from previous training techniques. • Understanding different students' needs (inclusive and diversity) • Demonstrations and techniques used in modern teaching. • Introduction to visual aid in greater detail (accuracy/technical/appropriate) • Understanding different learning styles • Different attitudes and recognising different behaviours. 		
			

Module 4

Program		Module 4 Exercise:	
1:2	Unit 8	➤ Trainer in Role	
Duration	In-Summary and Introducing Subjects/Car		
4/8	<ul style="list-style-type: none"> • Cockpit drill and controls/DSSSM • Approaching left/right/Emerging • Pedestrian crossings and use of signals • Anticipation and planning • Overtaking and clearance/ • Manoeuvring 		
			

Program		Module 4 Exercise Continued:	
1:2	Unit 9	➤ Online Version	
Duration	Flex – Online/Car		
2/4	<ul style="list-style-type: none"> • Final Assessment and review • ADI21T signed and dated to satisfy DVSA requirements • Trainee provided with training evidence and log • Final debrief and completion • ADI21AT signed and dated if applicable of trainee license 		
			

All units above can be adapted to suit the needs and ability of the trainee!

Designed by trainer and course content principle, of Option2drive DITAC

